

Ysgol Dyffryn Trannon

School Toilet Policy

Policy Date: March 2026

Policy Review Date: March 2028

Signed... *Davies* **Headteacher**

Signed..... *David Spence* **Chair of Governors**

Ysgol Dyffryn Trannon

School Toilet Policy

Our Aims

At Ysgol Dyffryn Trannon we aim to

- Maximise access to learners' toilet facilities during the day to promote the health, well-being and learning opportunities of all learners.
- Provide good quality toilet facilities throughout the school

Rationale

Ysgol Dyffryn Trannon recognises that well-maintained toilet facilities where learners feel comfortable and safe and have open access to throughout the school day, are essential for health, well-being, and learning.

We value and respect our learners and want them to be able to benefit from good provision and practice.

Objectives

- To ensure that this policy is both accepted and upheld by the whole-school community – school management, staff, pupils, governors, parents/carers, site manager, and cleaning staff.
- To keep all toilets open and available to pupils throughout the school day. While pupils can use toilet facilities at break and lunchtimes if they need to, we ensure pupils have access at all times. We recognise that toilet needs are highly individual and do not conform to regimental timetables. We recognise that some pupils only feel comfortable going to the toilet when others are not around and will allow them quietly out of class to use the toilet without adverse comment
- To ensure that the toilet and washroom facilities are suitable for the range of anticipated users, including pupils with disabilities and special needs, with adequate lighting, fixtures and fittings.
- To ensure the toilet and washroom facilities cater for the needs of all pupils from ethnic and religious communities, and ensure these needs are met in a sensitive, informed and appropriate manner
- To ensure that the toilet facilities provide visual and aural privacy for users, ensuring a spare supply of cubicle door locks
- To ensure that all toilet areas have properly maintained supplies at all times of warm and cold water, liquid soap, hand drying facilities and toilet tissue in dispensers, provided at a convenient height.
- To ensure sanitary disposal units in female cubicles (for girls aged eight and over) are serviced on a regular basis and to provide sanitary dispensers in female toilet blocks (where applicable)

- To implement and maintain an effective toilet cleaning, supervision and inspection regime to ensure proper standards of provision and cleanliness, throughout the school day
- To locate drinking water supplies and outlets in safe and appropriate locations, and not in toilet areas
- To supervise the toilets at break and lunchtimes, if pupils perceive the need. If pupils assume this role, we will train and supervise them to ensure they carry out their duties correctly and do not restrict fellow pupils from using the toilets as and when they need to
- To actively seek the views of the whole-school community in relation to any concerns about toilet provision and access issues (ensuring a child-friendly procedure for pupils to report deficiencies or problems) and to respond seriously to these and deal promptly with any problems highlighted by the pupils
- To actively consult and involve the pupils in managing the toilets (via the school council or establish a working group).
- To encourage pupils to respect the toilets and each other (via the school council, in PSE lessons, informal teacher discussion times) and allow time for pupils to establish a Pupil Code of Conduct in toilets and washrooms
- To regularly include toilet management issues in all appropriate school council, staff, parent/carer and governor meetings

School Details

We have excellent facilities throughout the school. We have staff toilets by the main office, one female, one male and one disabled. There are two cloakrooms in the foundation phase and key stage 2 leading to the foundation phase and key stage 2 toilets (Three girl toilets, 1 disabled and boy's toilets, one urinal and one disabled). Cylch Meithrin (3+ provision) have direct access from their one room to one toilet and one disabled toilet. Catering staff have one toilet by the kitchen for staff only.

All toilet facilities provide privacy for the user and have properly maintained supplies at all times of warm and cold water, soap, hand drying tissue and toilet tissue in dispensers, provided at a convenient height.

They are monitored throughout the day and are clean. Cleaning does not take place when children are still on premises and may be using them.

All toilets are accessible to learners throughout the day. While learner can use toilet facilities at break and lunch times if they need to, we ensure that learners have access at all times should they need it. We recognise that toilet needs are highly individual and do not conform to regimental timetables.

We encourage learners to respect the toilets and each other's privacy. Toilets are monitored daily by teaching and non-teaching staff.

Sanitary disposal is available in the female staff toilets and in the key stage 2 class toilets, in one toilet cubical.

The facilities available in the school are reported annually on the governor's report to parents.