



Annual Governors' Report to Parents / Guardians 2020 - 2021



The School Governing body:

School Governing body play a key role in improving standards within school.

They also:

- ✓ Have a duty to promote the highest standards of educational environments.
 - ✓ Establish a strategic framework for the school.
 - ✓ Regularly review the progress made.
- ✓ Act as a critical friend to the school leadership team.

CORFF LLYWODRAETHWYR / GOVERNING BODY

Dear Parents / Carers,

It gives me great pleasure to present to you the Annual Report for Ysgol Dyffryn Trannon, showing the progress the school has made in what can only be described as a uniquely challenging year.

I am delighted to continue in the role as Chair of Governors for a further year. I am enjoying the challenges and rewards of working alongside Mrs Harries and the staff at Ysgol Dyffryn Trannon for the benefit of the pupils. You will see from the report below that there have been a few staff changes over the course of the year and I can tell you that we are delighted with the appointments we have made to the team and already the teachers and support staff new to the school are making a difference.

Staff have continued to work tirelessly to ensure that pupils have been kept safe during recent times. Pupils are able to continue their learning and engage in and enjoy the curriculum, despite the restrictions imposed by the pandemic, which are very gradually beginning to ease.

The school, as you will be aware, will begin to transform to a Welsh medium school from next September 2022, but I want to reassure parents of pupils currently in the English medium that your children will continue to receive a high-quality education whilst they remain in the school.

I would like to thank the Ffrindiau/Friends of YDT for their hard work in raising additional income that is vital for the school. I would ask that if anyone is interested in joining this very important group, please contact the school office for more information.

Much of the life of the school, its statistics and achievements are listed in this report. The work of the Governing Body continues to operate mainly through the Standing Advisory Committees. I, as Chair, wish to thank my colleagues for their support and commitment throughout the past year.

The report also gives me the opportunity to thank you, our parents. Your co-operation in all that the school asks of you is gratifying. Ysgol Dyffryn Trannon has a great future, a school to be proud of, where every pupil is helped to achieve their full potential, for their own future and the future of our community. Working together - staff, parents, governors and pupils - we can all face with enthusiasm the challenges which lie ahead.

Sue Wilcox
Chair of Governors

Staffing Structure for 2020-2021

Headteacher: Mrs Caroline Harries

Deputy Headteacher: Mrs Gwenfair Owen

Class	Teacher	Teaching assistants
WM Reception & Year 1	Mrs Beth Jones Miss Emma Richardson	Mrs Nesta Jones
WM Year 1 & 2	Miss Jade Poole Mrs Caroline Harries	Miss Awel Lloyd
WM Year 3 & 4	Mrs Sara Aeron	Mrs Myra Williams
EM Year 2, 3, 4, 5 & 6	Mrs Jemma Davies	Mrs Nicola Macken Mrs Myra Williams
WM Year 5 & 6	Mrs Gwenfair Owen	Mrs Myra Williams
PPA		Mrs Myra Williams (HLTA)

*English medium – EM Welsh medium – WM

Supporting Staff

School Secretaries: Mrs Tracy Jones and Mrs Sian Canning

Midday Supervisors: Mrs Tracy Jones and Mrs Ann Jones.

Current members of Ysqol Dyffryn Trannon's Governing Body 2021-2022

Category of Governor	Name of Governor	Term Expires	Position held
Headteacher	Caroline Harries	-	
Local Authority	Phyl Davies	01.02.24	
Local Authority	Iwan Owen	01.02.23	
Minor Authority	Nick Bennett	01.09.23	
Community	Sue Wilcox	31.01.24	Chair
Community	Jordan Davies	01.04.24	Vice-Chair
Parent	Paul Cartwright	01.02.24	
Parent	Julia Toy	14.12.21	
Teaching staff	Gwenfair Owen	2025	
Non-teaching			
Clerk of Govenors	Jen Wilde	-	

Arrangements for the next election to the Governing Body:

The Educating Authority and the school will notify parents / guardians about any opportunities to be part of the Governing Body and the election arrangements.

The Governors' Annual Report to Parents is one way which Governors use to keep parents informed about the school their child attends.

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to three meetings in any school year with a governing body, on matters which are of concern to them. If parents wish to use their rights under the Act to hold a meeting, four conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least 10% of the school's registered pupils. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the 'signature' required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who 'signs' the electronic petition.

There were 107 children registered as pupils with this school at the beginning of this academic year. Exact roll numbers at any time during the year may be obtained from the school office.

2. The meeting must be called to discuss matters which affect the school

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body.

The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.

3. A maximum of three meetings can be held during the school year

The law allows parents to use their rights to request up to three meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held. A "school day" means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days.

The address for service of a petition requesting a meeting with this school's governing body is:

The Clerk to Governors

Ysgol Dyffryn Trannon,

Trefeglwys,

Caersws,

Powys,

SY17 5PH

Further advice on how parents may go about requesting a meeting with a governing body is available on the Welsh Government's website at: <http://wales.gov.uk>

School term dates

Autumn term 2021	Non- pupil days	No. of school days
Thursday 2 September to Friday 22 October	Wednesday 1 September	37 days
Half Term – Monday 25 October to Friday 29 October		
Monday 1 November to Wednesday 22 December		38 days

Spring term 2022	Non- pupil days	No. of school days
Wednesday 5 January to Friday 18 February	Tuesday 4 January	33 days
Half Term – Monday 21 February to Friday 25 February		
Monday 28 February to Thursday 7 April	Friday 8 April	29 days

Summer term 2022	Non- pupil days	No. of school days
Tuesday 26 April to Friday 27 May	Monday 25 April	23 days
Half Term – Monday 30 May to Friday 3 June		
Monday 6 June to Thursday 14 July	Friday 15 July	29 days

Good Friday	Friday 15 April 2022
Easter Monday	Monday 18 April 2022
May day bank holiday	Monday 2 May 2022
Spring Bank Holiday	Thursday 2 June 2022
Substitute Bank Holiday (Queen's Platinum Jubilee):	Monday 18 July 2022
Royal Welsh Show	Monday 18 July to Thursday 21 July 2022

We kindly ask that all holidays be taken during official school holidays. Parents have a duty to inform the school of reasons for any pupil absence on the morning of the first day of absence by telephone, email or personal contact. The Headteacher or Deputy in the Headteachers absence is the only person allowed to authorise an absence. If a reason for absence is not deemed sufficient the absence will be considered unauthorised. Judgements regarding the school are made in respect of pupil attendance by Estyn inspectors and the Local Education Office.

Admissions

The school complies with Local Authority guidelines. There is one intake each September, the beginning of the Autumn Term, after a child has had their fourth birthday.

Admission arrangements for pupils with disabilities

We are keen to ensure that the needs of each individual in the school, regardless of ability or disability, should be met as far as possible. The head teacher will discuss the needs of each pupil wishing to be admitted to the school with their parents/carers and with any other agency involved.

The governing body is committed to planning for the needs of people with disabilities – whether pupils, teachers or visitors when making alterations to the school building, but in the meantime, we have the flexibility to plan and cater for particular needs, as far as we possibly can.

Transition – Year 6 pupils 2021

We have strong links with Llanidloes High School and aim to ensure a smooth transition for our Year 6 pupils as they generally move to Llanidloes High School. Visits are planned each year giving opportunities to attend a range of lessons and activities. The Head of year 7 and Additional Learning Needs Coordinator (ALNCo) from Llanidloes High School visit in the Summer Term to meet the children of Year 6 and to consult with staff. Teachers work hard to share all relevant information in the knowledge that regular liaison between teachers ensures progress and continuity during this important period of transition. Transition activities usually include Design & Technology activities, sporting events and Science sessions.

At the end of their time at Ysgol Dyffryn Trannon in the summer, our children left to begin their secondary schooling at Llanidloes High School. We wish them well on the next stage of their journey.

Pupils' attendance

Attendance figures for 2020-2021 have not been released due to the pandemic situation.

The school monitors attendance and punctuality on a regular basis. Absence from school is a contributing factor in low pupil attainment, so Welsh government continues to target attendance. Parents / Carers are encouraged to take holidays when school is closed or these may be recorded as unauthorised absences. Where attendance falls below an acceptable level, the school works in collaboration with the Education Wellbeing Officers and warnings may be issued where deemed necessary.

School Hours

Times	Sessions
08:55 – 10:30	Morning session 1
10:30 – 10:45	Playtime
10:45 – 11:45	Morning session 2 (Foundation Phase)
10:45 – 12:00	Morning session 2 (Year 3 & 4)
10:45 – 12:00	Morning session 2 (Year 5 & 6)
11:45-12.45pm / 12-1pm	Lunchtime
1:00 – 3:10 / 3.20	Afternoon session
<i>Foundation Phase pupils at 3:10</i>	
<i>Bus pupils leave at 3:15</i>	
<i>Key Stage two at 3:20</i>	

School policies / Prospectus

The Governing Body is continually reviewing school policies on a rolling programme and over the last year, a number of policies have been revised and approved. For further information regarding policies, please refer to the school website. The school prospectus / handbook is updated annually to include any changes required by Welsh Government or other related bodies. Updates include staffing, calendar of dates, school routines, school results etc. The prospectus is available on the school website.

Actions to be taken following the review of the school strategies

At Ysgol Dyffryn Trannon, leaders have children's safety, welfare and learning at the forefront of all decision-making. Each member of staff and each governor is a leader of at least one aspect of the school's life, working as a strong team to improve and raise standards. Pupil voice is supported through the School Council, Criw Cymraeg, Digital Wizards, Eco Committee and parents valued through regular meetings and surveys; ensuring that the whole school community is part of the consultation and decision-making process. The Headteacher and Senior Leadership Team, work with the school community and Local Authority to identify priorities, plan and action developments for these, and to closely monitor impact and outcomes.

The Governing Body monitors school improvement priorities through regular visits to the school for meetings and 'hands on' monitoring visits. School to school support is also utilised effectively to improve standards, provision and leadership. All meetings have been held virtually during 2020-2021 due to Covid-19.

The School's main priorities in 2020-2021.

<p style="text-align: center;"><u>Priority 1</u></p> <p><i>To improve pedagogy through the application of the blended learning.</i></p>	<p style="text-align: center;"><u>Priority 2</u></p> <p><i>To support and to develop pupils' confidence and resilience, ensuring they feel safe and secure as school reopen for all pupils in September 2020.</i></p>
<p style="text-align: center;"><u>Priority 3</u></p> <p><i>Improve pupils' oracy skills across the school by ensuring rich provision in language acquisition (according to medium in which pupils are taught).</i></p>	<p style="text-align: center;"><u>Priority 4</u></p> <p><i>Improve leadership at all levels.</i></p>
<p style="text-align: center;"><u>Priority 5</u></p> <p><i>Plan and implement key strategies in order to address the national priorities such as the Welsh Charter / Cymraeg Campus and the new curriculum – Curriculum for Wales.</i></p>	

The study of the school's progress data is carried out in order to ensure that the school answers all the pupils' needs. The teachers meet regularly to plan, train and to focus on the school's improvement plans.

The priorities are monitored and reported on termly, this is checked through support visits by the Local Authority, School Improvement Advisers.

Staff training

Examples of courses attended by staff between September 2020 and August 2021:

<p>Training – delivered virtually</p>	<ul style="list-style-type: none">▪ Epi Pen Training▪ VAWDAW▪ Safeguarding inc. Designated Safeguarding Lead training▪ Circus skills and Physical Literacy▪ Adobe Spark▪ Behaviour for Learning (Cluster)▪ Lynx and Snowflake Clevertouch training▪ Mini-me yoga▪ ERW networking
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| | <ul style="list-style-type: none">▪ Mental Health Launch▪ New Curriculum training▪ Curriculum update |
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Bilingualism

Bilingualism is the ability to live part of your daily life in two languages. Welsh and English provision exists side by side at Ysgol Dyffryn Trannon – a dual stream school. In the Welsh stream, pupils are taught solely through the medium of Welsh in Foundation Phase (up to the age of 7). Welsh continues to be the main teaching medium at Key Stage 2 (ages 7 to 11), and English is introduced as a subject. In the English stream, all pupils are taught Welsh as a second language.

The use of incidental Welsh is encouraged across the curriculum and throughout the school day. The school was successful in achieving the Siarter Iaith / Cymraeg Campus, Bronze award and is now working hard to achieve the Silver award during the coming academic year.

Additional Learning needs (ALN)

Arrangements for those pupils with additional learning needs have been monitored both within the school and externally. Support mechanisms have been put in place in order to best fit each child's individual needs. During the year, there were between 12 – 15 pupils listed on the ALN register; below the national average. Intervention programmes have included strategies such as; speech therapy, Nessy literacy, Catch-up and basic skills work. External support has included hearing / visual impairment support and speech therapy sessions. The role of ALNCo for 2020-2021 was adopted by Mrs Harries with the view to appoint a permanent ALNCo in the Autumn Term 2021.

Curriculum

At Ysgol Dyffryn Trannon we offer a broad and balanced curriculum that meets all statutory requirements. Teachers continue to review the curriculum in light of the new developments. Once again, this year, the school has concentrated on introducing and promoting aspects of the 'Curriculum for Wales', by ensuring that nearly all pupils are aware of the 4 purposes and the areas of learning. Activities and topics are planned utilising the 'Literacy and Numeracy Framework' along with the 'Digital Competency Framework'. We focus on 'Pupil Voice' where the learners take an active role in the curriculum and support in generating ideas towards topics.

School links with the Community

The school is keen to promote links with local businesses and other organisations within our community and benefits greatly from their support.

We have established links with a number of local sports organisations, including Llanidloes Rugby Club and Tennis Club. Established links with the Library continue to enrich our pupils with the summer reading challenge.

Musically, the school encourages children actively to participate in a wide variety of activities within the Urdd movement and our local Trefeglwys Eisteddfod. Instrumental lessons are offered on a weekly basis by a peripatetic member of staff for pupils to learn the piano.

Children have many opportunities to listen to a wide range of speakers from various agencies. These include our community police liaison officer, Pupil Voice groups, school nurse, the fire brigade, and Open the Book assemblies. We have good links with the local church, St Michael's, with our children participating in the Harvest Thanksgiving and Christmas Nativity when we can. We welcome local ministers into school assemblies – virtually at present!

Charities that we regularly support include the Children in Need, Christmas Jumper Day, Operation Christmas Child, the Poppy Appeal and Comic Relief.

Unfortunately, opportunities have been limited due to COVID-19 but we hope to be able to participate again once it is safe to do so.

Sporting Aims and Achievements

Sport plays an important part in school life and our Bronze Ambassadors support many activities. Children participate in a variety of team games as an integral part of the P.E. curriculum. The children also benefit from the work of the WRU sports coach who teaches them on a rota basis.

Unfortunately, opportunities have been limited due to COVID-19 but we hope to be able to participate again once it is safe to do so.

Extra-Curricular Clubs

Due to COVID-19 restrictions, we have been unable to offer extra-curricular clubs and activities for the children this academic year.

Healthy and Hygiene

Hygiene – the school water systems are checked monthly for legionella bacteria and the toilets and cloakroom are cleaned thoroughly each evening. Pupils are encouraged to form good hygiene habits from a young age. This has been a particular focus since the pandemic.

Healthy Living – we encourage within many aspects of school life:

- Fruit snacks at morning breaktime
- Milk provision – Foundation Phase
- Promoting healthy lunch boxes
- Encouraging children to drink plenty of water
- Breakfast club available
- A range of outdoor learning activities and opportunities

Breakfast club

The Breakfast Club has been running in school for a few years. The doors open for children to enter the club at 7:55 each day. The club is popular. Cereal, toast and water is available for the children to have. A variety of activities are also available in a happy and safe environment.

After School Club

The After-School club – Tree Tops opened in Ysgol Dyffryn Trannon in 2011. It has now been running for a number of years now which has proven a popular choice for parents. It is open between 3:30pm and 5:00pm Monday to Friday. Healthy snacks are offered to the children whilst in club. The pupils also enjoy being involved in a variety of after school clubs.

Pre-school: Mês Bach

At Mês Bach, 3-year-old provision is offered through the medium of Welsh. Mês Bach is open four mornings a week with the potential to open on a fifth morning depending on numbers on roll. The sessions run from 9am through to 11:30am. During this time, children are given the opportunity to access a variety of different learning activities from playdough, computer skills and learning in the outdoor to develop their independence,

confidence and social skills. Making the transition to mainstream school is easier as children are more familiar of their surroundings.

Toilets

We have excellent toilet facilities here at Ysgol Dyffryn Trannon. We have staff toilets by the main entrance, male and female. We also have a disabled toilet to meet the needs of all. There are two cloakroom areas – one is Foundation Phase and one is Key Stage 2. These cloakrooms lead to the Foundation Phase toilets and the Key Stage 2 toilets (3 girls toilets, one disabled toilet, one boys toilets, one urinal and one disabled toilet). Mês Bach (3+ Provision) have direct access from their classroom to the toilets, one disabled toilet is located here too. Catering staff have access to one toilet by the school kitchen for staff only.

All toilet facilities provide privacy for the user and have properly maintained supplies at all times of warm and cold water, soap, hand drying facilities and toilet tissue dispensers are provided at a convenient height to suit the children.

Finance

The local authority provides the school with a budget for each financial year based primarily on pupil numbers. Governors then decide how this money should be allocated and agree a budget that is followed for the year. The account is monitored by the senior leadership team, the local authority and the Governing Body.

School Delegated budget accounts 2020-21

Actual Outturn 2020-21	£547,791.00
<i>Salaries and wages</i>	<i>£455,850.85</i>
<i>Premises cost</i>	<i>£79,805.71</i>
<i>Supplies, Office and other expenses</i>	<i>£41,037.14</i>
Total expenditure	£576,693.70
<i>Income (EIG / PDG etc)</i>	<i>£58,192.03</i>
<i>Net expenditure</i>	<i>£518,501.67</i>
<i>Balance B / F</i>	<i>£34,537.90</i>

*based on September 2021 data

School Fund

This account is separate from the delegated school budget and is where such monies as donations, contributions to school activities / trips, school organised fund-raising activities etc is placed. This account is externally audited on an annual basis.

Complaints Procedure

The Governing Body recognises that it is important for concerns and complaints to be dealt with appropriately and dealt with promptly, fairly and thoroughly. We hope that concerns can be addressed informally by your child's class teacher in the first instance and we would encourage you to make an appointment over the phone or virtually to discuss any queries or concerns you may have regarding your child's education. If you feel that your concern has not been resolved, please contact the Headteacher. If the Headteacher has not satisfactorily dealt with the concern or complaint and you wish to take the matter forward, the school has a formal complaints procedure. A copy of this is available on request and is displayed on the school website.